

**MT. GRAHAM REGIONAL MEDICAL CENTER**  
**Safford, Arizona**

**Board of Directors ~ MINUTES**  
**Tuesday, November 10, 2020**  
**0700 Hours - Board Room**

Presiding: Debbie Watson, Vice Chair

Present:

**Board Members**

Cindy Bryce, Secretary/Treasurer  
Cecil L. Evans  
Tom Johnson  
Steve Goodman  
Carolyn McCormies  
Kim Mack  
Matthew Sampson, M.D.  
John Martin *Via Phone*  
Bart J. Carter, M.D. *Via Phone*  
Jean Reynolds *Via Phone*

**Administration Staff**

Roland Knox, President & CEO  
Keith Bryce, VP & CFO  
Eric Neal, VP & CPO  
Lori Ray, VP & CNO *Via Phone*

Excused:

Caro Gaethje, Chair  
Eldon Woodall  
Susan Jones, M.D.  
Bruce Stanfield  
David Bryce, D.O.

Guest: Ky Sanders, Director of Quality & Patient Safety

Public: None

Recording Secretary: Christi Allred, Administrative Assistant  
A quorum of the Governing Board Present; Notice Posted 11/5/20

**Call to Order and Welcome** – The meeting was called to order at 7:09a.m., by Debbie Watson, Vice Chair. A roll call of the directors was taken and a quorum was established.

**Public Input**-None.

**Board Committee Report-**

Board of Directors Minutes: October 13, 2020.

**ACTION:** Cindy Bryce made the motioned to approve the minutes of the October 13, 2020 Board of Directors meeting. Motion was seconded by Carolyn McCormies. A rollcall vote was called; Motion passed unanimously.

Finance Committee Meeting Minutes: October 27, 2020

**ACTION:** Cindy Bryce made the motioned to approve the minutes of the October 27, 2020 Board of Directors meeting. Motion was seconded by Cecil Evans, A roll call vote was called; Motion passed unanimously

**Executive Session regarding personnel matters and pending or contemplated litigation - None**

**Board Business**

Review and Approve Master List of Contracted Services – Roland Knox reviewed with the Board of Directors the Master List of Contracted Services. Mr. Knox reported as part of MGRMC Plan of Correction, submitted to ADHS/CMS contracted services need to be reviewed and approved by the Board of Directors. He stated this was also in accordance with the CMS Conditions of Participation. He noted moving forward an updated list will be reviewed quarterly.

**ACTION:** Tom Johnson made the motioned to approve the Master List of Contracted Services as presented. Motion was seconded by Cecil Evans. A roll call vote was called; Motion passed unanimously. *Report attached as official part of the meeting minutes.*

Review and Approve MGRMC 990 Tax Return – Keith Bryce reviewed with the Board of Directors the 990 tax return. Mr. Bryce reviewed the total revenue balance sheet, salaries of the officers of the corporation and key employees including benefits; top 5 contracted services and conflict relationships; for full transparency of the corporation.

**ACTION:** Steve Goodman, made the motioned to approve the MGRMC 990 Tax Return. Motion was seconded by Tom Johnson. A roll call vote was called; Motion passed unanimously.

**Quality Report**

Education on CMS Quality Measures Reported to the Board of Directors – Ky Sanders, MGRMC Director of Quality & Patient Safety, provided education on selected CMS Quality Measures that are reported quarterly to the Board of Directors. Mr. Sanders explained these measures were selected based on the ability of the Quality Department to track and trend looking for ways to make quality improvements and provide real time education and support. Measures reviewed: Early Elective Delivers; Severe Sepsis Bundle; Fibrinolytic Therapy Received within 30 Minutes of Arrival for Heart Attack; Head CT within 45 Minutes of Arrival for Stroke; Appropriate Follow-up Interval for Normal Colonoscopy in Average Risk Patients. Mr. Sanders noted a Multidiscipline team reviews all sepsis cases; ED Nurse Manager and ED Medical Director review Emergency Room measures.

**Medical Staff**

Follow-up on Medical Staff Bylaws – Roland Knox provided a follow up summary on the Medical Staff Bylaws. Medical Staff Bylaws approved by Board of Directors on October 13, 2020 was essential to comply with Bylaws and associated regulations, prior to that approval by the Board cannot be confirmed. Medical Staff Bylaws will be reviewed and updated in 2021.

**Policies & Procedures**

Policy & Procedures Development, Review and Approval- Roland Knox review with the Board policy ADML-001 which outlines MGRMC's process for policy and procedures development, review and approval.

**Reports**

**District Report** – The District will be holding a meeting in December.

**Foundation Report** – MGRMC Foundation Charitable Golf Tournament Report presented to the Board for review. This report included new information on the Foundation Golf Tournament held on October 31<sup>st</sup>, which had a net revenue of \$4,064; total revenue for both Foundation Golf Tournaments held in 2020 \$11,894. Mr. Knox expressed thanks to Ryan Rapier, Jodi McGinty and Kevin Peck for their diligent work on insuring the success of these events.

**Auxiliary Report** – None.

### **Education/Information**

Roland Knox provided an overview of provided educational materials related to Telehealth payment structure and Covid-19 vaccinations.

### **CEO Report**

Roland Knox provided an updated CEO summary, 3<sup>rd</sup> Quarter Operational Goals Report, 2020 Clinical Service Lines Goals and 2020 Organizational Projects. Mr. Knox reported, on Monday November 9, 2020 MGRMC told ADHS we were in Surge status. MGRMC continues to move forward with CAH application, plan to have it submitted by first of December; status achieved by 2<sup>nd</sup> quarter 2021.

### **Chairman's report**

Debbie Watson reviewed with the Board of Directors the thank you note received from Joann Mortensen regarding the floral arrangements sent to Irval Mortensen funeral.

**Adjournment** – There being no further business, the meeting adjourned at 8:01a.m.

Respectfully submitted,

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Debbie Watson, Vice Chair