

**MT. GRAHAM REGIONAL MEDICAL CENTER**  
**Safford, Arizona**

**Board of Directors ~ MINUTES**  
**Tuesday, December 8, 2020**  
**0700 Hours - Board Room**

Presiding: Caro Gaethje, Chair

Present:

**Board Members**

Debbie Watson, Vice Chair  
Cindy Bryce, Secretary/Treasurer  
Tom Johnson *Via Phone*  
Steve Goodman *Via Phone*  
Carolyn McCormies *Via Phone*  
Kim Mack *Via Phone*  
Matthew Sampson, M.D. *Via Phone*  
John Martin *Via Phone*  
Bart J. Carter, M.D. *Via Phone*  
Jean Reynolds *Via Phone*  
Susan Jones, M.D. *Via Phone*  
Bruce Stanfield *Via Phone*

**Administration Staff**

Roland Knox, President & CEO  
Keith Bryce, VP & CFO  
Eric Neal, VP & CPO  
Lori Ray, VP & CNO *Via Phone*

Excused:

Eldon Woodall  
Cecil L. Evans  
David Bryce, D.O.

Guest: None

Public: None

Recording Secretary: Christi Allred, Administrative Assistant  
A quorum of the Governing Board Present; Notice Posted 12/3/20

**Call to Order and Welcome** – The meeting was called to order at 7:05a.m., by Caro Gaethje, Chair. Due the COVID-19 Pandemic meeting was held via phone. A roll call of the directors was taken and a quorum was established.

**Public Input**-None.

**Board Committee Report-**

**Board of Directors Minutes:** November 10, 2020

**ACTION:** Bruce Stanfield made the motion to approve the minutes of the November 10, 2020 Board of Directors meeting. Motion was seconded by Cindy Bryce. A rollcall vote was called; Motion passed unanimously.

**Finance Report October 2020**

Keith Bryce reported the Finance reported the October 2020 Finance Report. Gross Patient Revenue was \$11.7 Million an unfavorable variance of \$1.2 Million when compared to budget and \$330 Thousand more than the same month last year. This was due in part to the pandemic and higher than

budgeted Contractual adjustment percentage. YTD Gross Patient Revenue was \$ 115 Million, an unfavorable variance of \$8 Million when compared to budget and a decrease of almost \$5 Million from last year. Operating expenses for October were \$5 Million, a favorable variance of almost \$43 Thousand compared to budget and an unfavorable variance of \$230 Thousand when compared to same time last year. Total hospital deficit was almost \$3 Million, an unfavorable variance of almost \$1.9 Million compared to budget an unfavorable variance of \$1.7 Million compared to last year. TYD surplus is \$6.4 Million, a favorable variance of \$3.6 Million compared to budget and \$1.7 Million compared to same time last year.

**Executive Session regarding personnel matters and pending or contemplated litigation** – None

**Board Business**

**Personnel Matter; CEO Contract Renewal** –

**ACTION:** Bruce Stanfield made the motioned to table the Action item of CEO Contract Renewal and to not enter Executive Session. Motion was seconded by Debbie Watson. A roll call vote was called; Motion passed unanimously.

**Review and Approval of the Hazard Vulnerability Assessment** – Lori Ray presented to the Board the Hazard Vulnerability Assessment (HVA) Plan for approval. Ms. Ray explained to the Directors CMS requires we perform a HVA yearly to help prepare for GAPS. It also helps in identifying needed training and education. Ms. Ray reviewed the 2020 top risks and MGRMC response and preparedness to those risks.

**ACTION:** Bruce Stanfield made the motioned to approve the Hazard Vulnerability Assessment Plan as presented. Motion was seconded by Carolyn McCormies. A roll call vote was called; Motion passed unanimously.

**Review and Approval of the 2021 Hospital Budget** – Keith Bryce presented to the Board the 2021 Operating Budget for approval. Mr. Bryce reviewed with the Directors the assumptions and expectations of the budget. He noted the DSH Pool 5 monies would continue for 2021 and he reviewed the new HCIF program. He also stated that the salaries and wages for 2021 increase, but the Medical Specialist Fee are budgeted to decrease, due in part to the addition of new doctors and mid-level providers. Mr. Bryce also reviewed the equipment and construction project Capital Expenditures.

Bruce Stanfield exited the meeting at 7:35am

**ACTION:** Susan Jones, M.D. made the motioned to approve the 2021 Hospital Budget as presented. Motion was seconded by Tom Johnson. A roll call vote was called; Motion passed unanimously.

Review Schedule for Development & Presentation of MGRMC Strategic Plan – Roland Knox outlined for the Board an action plan for MGRMC Strategic Plan. The plan will be presented to the Board in a one-day Strategic Planning session on Tuesday, April 13<sup>th</sup> at a location yet to be determined.

### **Quality Report**

Informational Article – Roland Knox reviewed with the Board a Quality & Patient Safety Journal Article. The focus of the discussion was on the culture of Quality and Patient Safety and the engagement of providers and staff at MGRMC

### **Medical Staff**

#### **Credentialing**

Matthew Sampson, M.D., reported the Credentials Committee reviewed, verified, and confirmed that the following practitioners meet credentialing requirements. The Medical Executive Committee has reviewed and ratified the Credentials Committee recommendations and requests approval by the Board of Directors.

Caro Gaethje expressed appreciation to Dr. Sampson on behalf of the Board of Directors for his service to MGRMC as Chief of Staff for the last two years.

**ACTION:** Matthew Sampson, M.D. motioned to approve the Credentialing as presented. Motion was seconded by Carolyn McCormies. A roll call vote was called; the motion passed unanimously.

#### **Initial Appointment**

Zaid Fadul, MD, Family Medicine; Thomas Talbot, FNP, Nurse Practitioner (Outpatient Setting); Yihenew Negatu, MD, Internal Medicine; Nizar Salem, MD, Internal Medicine.

#### **Reappointment**

Shahid Habib, MD, Gastroenterology; Janice Hwang, MD, Radiology; Eric Ingulsrud, MD, Emergency Medicine; Shani Kotadia, MD, Nephrology; Benjamin Sarsah, MD, Nephrology; Elizabeth Tai, MD, Emergency Medicine; Dinesh Talwar, MD, Neurology.

#### **Renewal to Practice – Allied Health Professional**

Dana Garcia, PA-C, Physician Assistant.

#### **Resignations**

Jimmy Andazola, PA-C, Physician Assistant; John Deuel, DO, Emergency Medicine; Scott Morris, PA-C Physician Assistant.

#### **Medical Staff Services Policy C-Section for Fetal Indications**

Matthew Sampson, M.D., reported the Credentials Committee reviewed, and confirmed the revision to

the C-Section for Fetal Indication Policy. The Medical Executive Committee has reviewed and approved the Credentials Committee recommendations and requests approval by the Board of Directors.

**ACTION:** Matthew Sampson, M.D. motioned to approve the Medical Staff Policy C-Section for Fetal Indications presented. Motion was seconded by Cindy Bryce. A roll call vote was called; the motion passed unanimously.

### **Policies & Procedures**

Review and Approval of Policies and Procedures - Roland Knox reviewed a memorandum from the Policy & Procedures Advisory Committee seeking approval of 379 policies that were reviewed and approved by the Policy & Procedures Advisory Committee and the Medical Executive Committee. Mr. Knox reviewed with the Board the policies. The Directors expressed appreciation to Ky Sanders, Quality Director, and members of the Advisory Committee for their hard work in reviewing and presenting the policies.

**ACTION:** Debbie Watson made the motioned to approve the policies as presented. Motion was seconded by Jean Reynolds. A roll call vote was called; Motion passed unanimously. *List attached as official part of the meeting minutes.*

### **Reports**

District Report – The District will be holding a meeting in December.

Foundation Report – None.

Auxiliary Report – None.

### **Education/Information**

Roland Knox Reviewed with the Board the educational information provided on how important transformational change is and identifying pitfalls that can arise and changes in healthcare related to political leadership.

### **CEO Report**

Roland Knox provided an updated CEO summary, 2020 Clinical Services Lines Goals and 2020 Organizational Projects. Mr. Knox reported MGRMC Clinical Leadership is working extremely hard providing guidance as our Covid Surge continues. He thanked everyone and emphasizes it has been a true team effort. Mr. Knox reported that due to the key employees being out sick, the CAH application has been delayed, hope to have it submitted to the state by end of 2020. Mr. Knox stated a proposed contracted services business model has been submitted to Pima Heart & Vascular for their Board of Directors approval. Mr. Knox reported that Ryan Rapier had tendered his resignation as Director of Marketing & Community Relations. He also stated the MGRMC was fined \$5,200.00 for MGSA operating without a license. The fine could have been over \$100 Thousand.

**Chairman's report**

Caro Gaethje reminded Directors the December's Finance Committee meeting is cancelled due to the Christmas Holiday.

**Adjournment** – There being no further business, the meeting adjourned at 8:08 a.m.

Respectfully submitted,

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Caro Gaethje, Chair