

MT. GRAHAM REGIONAL MEDICAL CENTER
Safford, Arizona

Board of Directors ~ MINUTES

Tuesday, April 14, 2020

0700 Hours - Board Room

Presiding: Caro Gaethje, Chair

Present:

Board Members

Debbie Watson, Vice Chair
Cindy Bryce, Secretary/Treasurer
Tom Johnson – Via Phone
Eldon Woodall– Via Phone
Matthew Sampson, M.D. – Via Phone
Cecil L. Evans – Via Phone
Jean Reynolds – Via Phone
Carolyn McCormies – Via Phone
Steve Goodman – Via Phone
Kim Mack – Via Phone
Susan Jones, M.D. – Via Phone
Bruce Stanfield – Via Phone

Administration Staff

Roland Knox, President & CEO
Keith Bryce, VP & CFO
Eric Neal, VP & CPO
Lori Ray, VP & CNO

Excused: John Martin
Bart J. Carter, M.D.
David Bryce, D.O.

Guest: None

Public: None

Recording Secretary: Christi Allred, Administrative Assistant
Notice sent 4/8/20

Call to Order and Welcome – The meeting was called to order at 7:03a.m., by Caro Gaethje, Chair. Due to COVID-19 precautions, only Officers of the Board of Directors, Administrative Team and recording secretary were present in the room, all other Directors present via phone. A roll of the Directors was called. All Directors present indicated above; a quorum was established.

Public Input-None.

Board Committee Report-

Board of Directors Minutes: March 10, 2020.

ACTION: Bruce Stanfield motioned to approve the minutes of the March 10, 2020 Board of Directors meeting. Motion was seconded by Debbie Watson. A roll call vote was called; the motion passed unanimously.

Finance and Personnel Committee Minutes: February 2020 Finance Summary

Keith Bryce reported the Gross patient revenue for February 2020 was almost \$12.3 Million a favorable variance of 5.3% when compared to budget and 8.22% more than last year. Operating expenses for February were an unfavorable variance of 1.63% compared to budget and 8.45% compared to February of last year. The February non-operating loss was an unfavorable variance of almost \$960 thousand, when compared to budget was due mostly from an unfavorable market adjustment for our investments. The total hospital deficit was \$855 Thousand an unfavorable variance of almost \$685 Thousand compared to budget. Total YTD hospital deficit is almost \$669 Thousand an unfavorable variance of almost \$600 Thousand compared to budget. Mr. Bryce reported the hospital received the first monies from the COVID-19 stimulus package of just over \$612 Thousand.

Ad Hoc Cardio Services Subcommittee Minutes: February 25, 2020

ACTION: Jean Reynolds motioned to approve the minutes of the February 25, 2020 Ad Hoc Cardio Services Subcommittee meeting. Motion was seconded by Tom Johnson. A roll call vote was called; the motion passed unanimously.

Executive Session regarding personnel matters and pending or contemplated litigation

ACTION: Cindy Bryce motioned to enter Executive Session regarding Personnel Matter and Real Estate. Debbie Watson seconded motion. A roll call vote was called; the motion passed unanimously.

Directors entered Executive Session at 7:12a.m.

Directors exited Executive Session at 8:09a.m.

ACTION: Bruce Stanfield motioned to have administration seek a donation of Real Estate Parcel 104-37-013A number 333, if owner was unwilling to donated land, the hospital would have no further conderation of purchase. Motion was seconded by Cecil Evans.

Tom Johnson motioned to amend the motion to have administration seek a donation of Real Estate Parcel 104-37-013A number 333, if seller was unwilling to donate land, administration would make an offer starting at \$10,000.00 capping at \$20,000.00. Motion to amend was seconded by Susan Jones, M.D. A roll call vote was called to approve the amendment; amendment approved with 12 Ayes and 1 Nay.

A roll call vote was called to approve the motion with the approved amendment; motion was approved with 12 Ayes and 1 Nay.

Approval Paycheck Protection Program Loan –

Keith Bryce reported Congress passed the COVID-19 CARES Act in March. Within this ACT there is a Paycheck Protection Program allowing for companies to receive a loan of 2.5% of their average 2019 payroll and utilities. This program would allow the hospital to receive a loan for \$5.9 Million dollars to help with payroll and utilities during the COVID-19 pandemic. The loan has the possibility of turning into a grant and the loan would be forgiven. If the loan was not forgiven, the loan would be paid at 1.0% interest over a 24-month period.

ACTION: Bruce Stanfield motion to approve Administration to apply for the Paycheck Protection Program Loan. Motion was seconded by Eldon Woodall. A roll call vote was called; the motion passed unanimously.

Medical Staff –

Matthew Sampson, M.D., reported the Credentials Committee reviewed, verified, and confirmed that the following practitioners meet credentialing requirements. The Medical Executive Committee has reviewed and ratified the Credentials Committee recommendations and requests approval by the Board of Directors.

ACTION: Matthew Sampson, M.D. motioned to approve the Credentialing as presented. Motion was seconded by Carolyn McCormies. A roll call vote was called; the motion passed unanimously.

Initial Appointment

Ethan Neufeld, M.D., Radiology.

Reappointment

Jeffrey Beeley, M.D., Emergency Medicine; Clinton Damron, D.O., Family Medicine; Kenlyn Hobley, M.D., Emergency Medicine; David Karlin, M.D., Radiology; Melanie Kuhlman, M.D., Radiology.

Renewal to Practice – Allied Health Professional

Brian Clayton, PA-C Physician Assistant (Outpatient Setting), Marvin Garcia, PA-C, Physician Assistant

Resignations

Michael Rozenfeld, M.D., Radiology; Paul Marchand, M.D., Emergency Medicine; Andrew White, PA-C, Physician Assistant

Reports-

District Report – None.

Foundation Report – None.

Auxiliary Report – The Auxiliary making cloth face masks for the hospital.

Education/Information

Keith Bryce provided a written summary of the Financial Impact of COVID-10; Board members to review.

Lori Ray provided a written summary of MGRMC COVID-19 Organizational Update; Board members to review.

Eric Neal provided a written summary of MGRMC COVID-19 Personnel and Logistics Update; Board members to review.

CEO Report

Roland Knox provided a written update/summary on 2020 Goals, Projects for 2020, and COVID-19 preparedness; Board members to review.

Chair's report

Caro Gaethje asked for input regarding hold April's Finance Committee Meeting on Tuesday, April 28, 2020. After a brief discussion it was determined that April's Finance Committee Meeting would still be held with the same format as the Board of Directors; only the Officers of Board along with the Administrative Team and recording secretary would attend in person. All other Directors would attend via phone.

Adjournment – There being no further business, the meeting adjourned at 8:29a.m.

Respectfully submitted,

Caro Gaethje, Chairman